About the Article Content Type

Articles are typically news items, speeches, publications, or other content that has a publish date and needs to be displayed chronologically. An article contains content that displays on its own individual detail page, and can also be automatically displayed in chronological or categorical archives. You can also create an article that displays in a listing or sidebar feed, but links to an external site for the full article content.

This guide provides...
A step-by-step walkthrough on how to create Article Content as well as tips on various elements.
Select the **Sub-type** that best fits your content. Sub-types include: **News**, **Press Release**, **Publication**, and **Speech**.

Enter your **Title**. You can include a **Subtitle** if needed.

Although the **Summary** is not a required field, it is recommended if this content will be pulled into views elsewhere on the site. If a 1-2 line Summary is not included, then a portion of the first paragraph of the Body will be used instead. This is not optimal since it may get cut off mid-sentence and won't serve to concisely summarize the article. The Summary also appears as the synopsis for a video.

Use the WYSIWYG (What You See Is What You Get) editor to format your text and add inline links and images. When copying your content from Word, you may want to use **Paste as Plain Text**, **Paste From Word** or **Remove Format** buttons. Otherwise, unintended formatting may be applied, causing page content to become inconsistent.

The **Author** field references the Person Content type. When adding an Author, you'll see their name appear in the Node Reference field; select it, as it will create an association with that Person. If you enter a name and it doesn't automatically appear, you will need to create the Person Content before you can add them as an Author.
The **Main Image** will display at the top of your Article and also be pulled into views if this page is referenced elsewhere in your site. Adding a Main Image can be done in two ways: 1) You can use the **Upload** approach and select an image from your computer, or 2) You can select an existing image using the **File browser**. The ideal image dimensions are 460x220 or 220x220.

**Alternate Text** is required for compliance and SEO (Search Engine Optimization) purposes, while the **Caption** and **Title** are optional.

Use the **Release Date** to indicate the article's timestamp. This date will be used to order content in chronological listings.

**Notes** are never shown to visitors. Use this field to keep track of information as you develop your article.

To include a video, first add a main image to your content and then add a **Video Title** and **Link**. The main image will appear with a play button that, when clicked, will open an overlay where the video will play. Locate the video on YouTube or Vimeo. Click Share, and then copy the link from the Embed field. Extract the URL from the embed code, following these examples:

**YouTube:**
<iframe width="420" height="315" src="http://www.youtube.com/embed/9fx9nkNqBg4" frameborder="0" allowfullscreen></iframe>

**Vimeo:**
<iframe src="http://player.vimeo.com/video/48170904?title=0&amp;byline=0&amp;portrait=0" width="500" height="281" frameborder="0" webkitAllowFullScreen mozallowfullscreen allowFullScreen"></iframe>

* Not currently used in GW Drupal.
The Right and Left Sidebar Content fields provide an opportunity to extend the value of the content by directing traffic to related parts of your site. Start typing the name of the related content into the field and the titles of matching content will appear. Select the content’s title and it will appear in the sidebar once the General Content page is published. The Sidebar Content will remain even if the Site Placement for the Sidebar’s Content changes.

Choose the Site Placement value(s) that best fit this content. Select from the list and hold down Control (Command if you are on a Mac) to select multiple values. For more on Site Placement, see the GW Drupal Foundation: Site Placement reference guide.

If you want a headline to appear on your site but link to an external site, use the Offsite Link field. When using this option, simply summarize the source content in the Body field and then include the link to the external content in the Offsite Link URL field. No other fields need to be completed. When the visitor clicks on the headline of your article, they will immediately be taken to the offsite link. Check the Open URL in a New Window checkbox to force the link to open in a new window.

For guidance on the remaining fields in this content type, refer to the Universal Fields training documentation.